

Minda Consultative Council Terms of Reference

The Minda Consultative Council (MCC) is a group of our **Customers** who meet regularly, with staff support, to provide feedback to Minda.

Customer is defined as a parent, brother, sister or the guardian of, or the person who stands in *loco parentis* to, a person with an intellectual disability to whom Minda provides services or facilities.

The MCC representatives share their own unique knowledge and lived experience of disability. They represent all aspects of Minda, as users of full-time supported accommodation, recreation & respite, supported employment, and allied health. MCC representatives shall be members of a standing committee (made up of 7-9 members), who will meet with the Chair as required, and who in turn will form various Minda working groups. These working groups, to be co-ordinated up by these committee members, will be convened from time to time to address various aspect of the Minda experience including:

1. Supported Accommodation
2. Ageing in place/Aged Care
3. Allied Health
4. Supported Employment
5. Care of children
6. Clinical governance
7. Governance reform of Minda Inc
8. Other areas (as determine by Minda Chair from time to time)

The MCC is designed to ensure broad stakeholder engagement for all clients/users of Minda services. This will assist Minda in achieving its goal of being the preferred disability service provider in SA. It will also ensure that the board has access to appropriate focus group and that it remains across all relevant issues thus supporting and enhancing its strategic focus.

Membership of the MCC (and its working groups) will be managed via the Chair of the board of Minda Inc, supported by the Company Secretary for Minda, and will be promoted on the Minda website as well as the regular communications/ newsletters (managed by Minda marketing). Following establishment of the MCC, an EOI form will be created & approved by the Chair, to enable the immediate commencement of the MCC. Outcomes of the process will be publicised by Minda using the same methods used to promote the MCC and will be designed to achieve a transparent process in the interests of all Minda clients.

For a copy of the EOI form please [click here](#).

EOI will generally be called for annually, or as required, and will be circulated to our distribution list but can be received at any time via the generic email: president@minda.asn.au

For any queries in relation to the EOI process please contact the Company Secretary at:
board@minda.asn.au